



# FLEUR PRIMARY SCHOOL

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## **CODE OF CONDUCT**

### **Introduction**

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This school is committed to providing an environment for the delivery of quality teaching and learning by:

- promoting the rights and safety of all learners, teachers and parents
- ensuring learners' responsibility for their own actions and behaviours
- prohibiting all forms of unfair discrimination and intolerance
- eliminating disruptive and offensive conduct

The Code of Conduct spells out the rules regarding learner behaviour at the school and describes the disciplinary system to be implemented by the school concerning transgressions by learners. The code of conduct applies to all learners while they are on the school premises or when they are away from the school premises representing the school or attending a school function.

Section 8(4) of the SA Schools Act provides that all learners attending a school are bound by the Code of Conduct of that school. All learners attending the school are expected to sign a statement of commitment to the Code of conduct (Annexure A). The administration of the Code of Conduct is the responsibility of the Disciplinary Committee of the school.

### **Part 1: School Rules**

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#### **A. General Principles**

1. Learners are expected at all times to behave in a courteous and considerate manner towards each other, all members of staff, Leaders and visitors to the school
2. Learners are expected to abide by the schools rules with regard to appearance and behaviour when representing the school both during school hours and after school hours, at school and away from school. Learners may not say or do anything that will discredit themselves or the school.

3. No learner has the right, at any time, to behave in a manner that will disrupt the learning activity of other learners, or will cause another learner physical or emotional harm.
4. The school will contact Parents/Guardians when a learner's behaviour becomes a cause for concern and will endeavour, in a spirit of constructive partnership, to resolve the problem.

## **B. School and Class Attendance**

1. Parents/Guardians, learners, teachers and School Governing Body (SGB) members are jointly responsible for ensuring that all learners attend school. Please refer to Learner Attendance Policy.
2. If a learner does not attend school regularly, the relevant register teacher will report the absence of the learner to the Parent and the Principal in writing. The register teacher must keep an accurate register of the learner attendance and must keep copies of all communication to parents when absence from the school classroom is reported.
3. All learners are to arrive before the official starting time. Learners who are late for school will be marked absent as registers are completed at the beginning of each day.
4. Absence from a class, without the permission of the relevant register or subject teacher, is prohibited.
5. Any absence from school must be accounted for by an absentee note from a Parent/Guardian.
6. Should a learner be absent from school for a period of (3) days or longer, this leave of absence must be supported by a letter from a medical doctor/traditional doctor/registered herbalist.
6. Any absence from a formal examination, test or task must be supported by a letter from a medical doctor/traditional doctor/registered herbalist.
7. No learner may leave the school during school hours without a letter from a Parent/Guardian requesting the release of their child and the permission of the Principal/Deputy Principal/Grade Head from whom an exit note must be obtained.
8. Truancy from school is prohibited. Any learner who fails to appear at school, or misses individual lessons without an excuse must be reported immediately to a member of the school management who will investigate the matter. Necessary disciplinary action will follow. Learners who have missed school or lessons, are expected to catch up on the content they have missed.
9. All learners will attend assembly for the full duration thereof.

## **C. Valuables and Personal belongings**

1. The school will not be held responsible for theft of or damage to personal belongings on school premises (e.g. cell phones, bags, books and clothing)
2. Learners should avoid bringing cell phones, large sums of money and valuables to school. Cell phones may not be switched on during a normal school day. If the learner brings a cell phone to school, the learner must carry in the diary a written request from the parent, which must provide for an indemnification against loss of or damage to the cell phone.
3. If a parent requests a learner to pay school fees on his/her behalf, such school fees should be paid before the start of the school day.

4. Arrangements should be made with the teacher in charge for safekeeping of valuables, etc. during sports practices.
5. Learners may not bring any electronic devices to school.
6. Valuables and personal belongings must be clearly marked with the learners name and surname. Valuables and personal belongings remain the responsibility of the learner and not the school.

## **D. General Rules**

1. Loitering and/or playing in and around the corridors, stairwells and toilets is forbidden.
2. All litter must be placed in refuse bins or wastepaper baskets.
3. Wilful damaging, vandalising or neglect of school property and the property of others, either by writing or by physical act, is prohibited. Theft of school and private property is also prohibited.
4. Any act of cheating in class work, homework, informal and formal tests or internal or external examination is prohibited. Furthermore, copying of another's work /plagiarism from a fellow learner or a media source is not allowed unless the source is credited.
5. Disruptive, unruly, rude and/or offensive behaviour will not be tolerated.
6. It is the responsibility of each learner to hand in work on time.
7. Learners who fail to produce a medical certificate after absenteeism during examinations/tests/ assessment tasks will obtain a mark of "0" (nought) for the particular examination/test/assessment task.
8. The learner will respect the beliefs, culture, dignity and rights of other learners, as well as their right to privacy and confidentiality.
9. Language which is deemed to be pejorative, discriminatory or racist is prohibited.
10. Any act that belittles, demeans or humiliates another learner's culture, race or religion is prohibited.
11. All learners have the right to an education free of interference, intimidation and/or physical abuse. The learner will respect the safety of other learners. Fighting, bullying or threatening other learners is forbidden.
12. The learner will respect those learners in positions of authority. A learner who is in a position of authority will conduct him/herself in a manner befitting someone in authority. She/he will respect the rights of other learners and will not abuse such authority bestowed upon him/her through his/her position.
13. The carrying, copying and/or reading of any offensive material/pornography is prohibited. This includes any offensive material on cell phone devices.
14. Learners must keep clear of areas that are indicated as out of bounds. These include:
  - The teachers parking area
  - The netball courts, tennis courts except while attending official sports practice and matches or during a lesson while under the supervision of the subject teacher.
  - Electrical mains distribution boxes, fire extinguishers and hoses

## **E. Rules Governing Public Places**

1. The school is a place of safety where laws pertaining to public spaces are applicable.
2. No dangerous objects or illegal drugs as defined in the SA Schools Act or the Safety Regulations will be brought onto and/or used on the school property unless authorised by

- the principal for educational purposes. Dangerous objects include knives, firearms or any item that could harm a person.
3. The carrying and/or use of substances (drug or alcohol) are prohibited.
  4. Drugs, cigarettes and alcohol are not permitted on school premises or during any school activity.
  5. The carrying of and/or consumption of illegal chemical substances and drugs is prohibited.

## **F. Transport**

1. The Code of Conduct is applicable when making use of public transport to and from school.
2. Learners may not hitchhike while in school uniform, whether formal or sports dress.
3. Learners are to be fetched timeously from school, sport and school events and this remains the responsibility of the Parent/Guardian.

## **G. School Enrichment Programme**

1. Involvement in activities making up the School Enrichment Programme, forms a valuable and integral part of the holistic education of every learner. All learners are therefore expected to become actively involved in at least one sport or cultural and/or service activity.
2. The learner is expected to adopt the correct etiquette pertaining to the specific activity at all times.
3. Once a learner has committed him/herself to an activity, she/he will be bound by the rules and obligations related to that activity.
4. Involvement in a particular activity will span the entire season/duration in which that activity takes place.
5. Attendance of all practices is compulsory. Missing a practice without a valid excuse from the learner's parents may result in the learner being suspended from participation in one (1) inter-school league fixture.
6. Appropriate kit/uniform will be worn to practices.
7. The correct match kit/uniform will be worn to inter-school league fixtures.
8. Learners travelling to or away fixtures will travel in full school uniform, unless other arrangements have been made.
9. Sports and other kit must be carried in an appropriate bag.
10. Learners playing in home league fixtures must arrive at the venue in their appropriate sports kit/uniform with their school blazer.

## **H. Accommodation of Religious or Cultural Rights**

Religious practices, conduct or obligations that relate to the core values and beliefs of a recognised religion that are in conflict with any rule contained in this Code of Conduct will be accommodated by a deviation from this Code of Conduct by the Governing Body under the following conditions:

1. The learner, assisted by the parent, must apply for a deviation from the standard school rules, if such rules are in conflict with or infringe on any religious rights of the learner.
2. This application must be in writing and must identify the specific rule/s that is/are offensive to the learner's religious right/s as contained in the Constitution of the Republic of South Africa.

3. This application must include a reasonable interpretation of the religious rights that the learner feels are offended and a suggestion of how the rules may be supplemented by the Governing Body, to accommodate such religious rights.
4. The learner must provide proof that she/he belongs to that specific religion and that the religious practices, rules and obligations that are in conflict with the school's Code of Conduct are his/her true beliefs and commitments.
5. The religious conduct or practice must be lawful.
6. The Governing Body must consider the application and if it is satisfied that the application is justified in terms of Constitutional Principles, the application will be granted in writing.
7. When the Governing Body allows for deviations from the standard rules, such deviations must be based on core religious beliefs inherent to the religion, and it must be compulsory for the learner to comply with such beliefs.
8. The deviation must specify the extent of the exception from the normal rules and must clearly identify the conduct that will be allowed e.g. the wearing of a head scarf, including colours and details of design; the growing of a beard; or the wearing of a specific hairstyle or jewellery – and the conditions under which such deviation will be applicable to the learner.
9. Cultural rights will be considered in the event that they do not relate to a religion, if such cultural rights manifest in conduct of a permanent nature that is compulsory for the cultural group. This refers to cases where the removal of the cultural jewellery or mark will cause considerable pain to the learner. Normally, cultural rights are exercised through marks and expressions of a temporary nature that are justified for a specific cultural gathering. The learner must convince the Governing Body that his/her cultural rights can be exercised only through a permanent intervention.
10. Any request for a deviation from the Code of Conduct based on cultural rights must be in writing and must be based on a process similar to that contained in subparagraphs 1 to 8 above.

## **I. Social Networking**

1. Learners are not permitted the use of ANY social media during school hours and on school property.
2. The school discourages any use of technology on school property.
3. Learners are not allowed to video/record/comment on teachers or school issues on any social platform. This will be grounds for disciplinary hearing and the learner may be charged.
4. The use of WhatsApp Groups is discouraged. Teachers are not responsible for responses on any social media platform. Teacher appointments are encouraged should there be matters to discuss.
5. Any communication between learners and teachers will be reported to the Principal.
6. Should a learner engage in social media, this remains the responsibility of the parent and the learner is expected to act in accordance with the school values and ethos.

## **Part 2: Disciplinary System**

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Every teacher is responsible for discipline and has the full authority and responsibility to correct the behaviour of learners whenever such correction is necessary. Any corrective measure of disciplinary action will correspond with and be appropriate to the offence.

All learners will abide by the discipline system that has been developed to assist and guide learner behaviour in the school.

### **A. Grading of offences**

Offences are categorised according to the nature and degree of seriousness of the offences, of which Category 4 are the most serious. See Annexure C for a list of the offences making up each of the Categories 1, 2, 3, and 4.

### **B. Disciplinary Procedures**

The grade of an offence will determine the procedure to be followed:

Category 1 offence – a written warning followed by a final written warning, then a disciplinary hearing.

Category 2 offence – a final written warning followed by a disciplinary hearing, then a tribunal hearing.

Category 3 offence – a disciplinary hearing or a tribunal hearing (depending on the severity of the particular offence).

Category 4 offence – offence to be immediately reported to the South African Police Services (SAPS) and a tribunal hearing.

#### ***Category 1 Offences:***

All Category 1 offences will be dealt with by the staff member or RCL member/prefect concerned who must keep a written record of such offence and disciplinary measure taken.

When a third category 1 offence occurs, the matter is referred to the Grade Head along with the record of all three offences and the Grade Head will issue a written warning. A signed copy of acknowledgment will be kept on record by the Grade Head and communicated to the Parent/Guardian.

Should the particular Category 1 offence recur after disciplinary intervention has occurred and a written warning has been issued, the staff member will, in consultation with the Grade Head, arrange an interview with the learner. A final written warning will be issued. A signed copy of acknowledgment will be kept on record by the Grade Head and communicated to the Parent/Guardian.

The Grade Head will keep recorded copies of all relevant documentation relating to the offences and the disciplinary measures imposed and provide copies thereof to the learner's register teacher.

#### ***Category 2 Offences:***

All Category 2 offences will immediately be referred to the Grade Head. The staff member will, in consultation with the Grade Head, arrange an interview with the learner. A final written warning will be issued and disciplinary action applied. A signed copy of acknowledgment will be kept on record by the Grade Head and communicated to the Parent/Guardian.

When a second Category 2 offence occurs after a final written warning has been issued for the first offence, the Grade Head will refer the matter to the disciplinary committee for a disciplinary hearing. The Parent/Guardian will be advised in writing within a minimum period of (5) five days before the designated date, that an internal disciplinary hearing has been convened.

Should the particular offence recur after the issuing of a final written warning and a disciplinary hearing has occurred, the Disciplinary Committee will refer the matter to a tribunal hearing. The Parent/Guardian will be advised in writing within a minimum period of five (5) days before the designated date that a tribunal hearing has been convened.

The Grade Head will keep on record copies of all relevant documentation relating to the offences and the disciplinary measures imposed and provide copies thereof to the learner's register teacher.

### ***Category 3 Offences:***

All Category 3 offences will immediately be reported to the Grade Head. The Grade Head will refer the matter to the Disciplinary Committee who will, depending on the severity of the offence, determine whether to convene a disciplinary hearing or a tribunal hearing. The Parent/Guardian will be advised in writing within a minimum period of five (5) days before the designated date that a hearing has been convened.

### ***Category 4 Offences:***

All Category 4 offences will immediately be reported to the Grade Head. The Grade Head will refer the matter to the school Principal who will immediately file a report with the SAPS and convene a tribunal hearing. The Parent/Guardian will be informed immediately of the offence and be advised in writing within a minimum period of five (5) days before the designated date of a hearing has been convened.

## **C. Disciplinary Interventions**

1. The following list of interventions and corrective measures used by the school are aimed at correcting behaviour before suspension and expulsion:
  - A verbal warning/reprimand to express disapproval
  - Written warning
  - Final written warning
  - Removal from classes to the exclusion room
  - Written punishment
  - Community service to improve the physical environment within and around the school property
  - Homework detention
  - Supervised schoolwork
  - De-merit detention
  - Referral for counselling
  - Attendance of a relevant life skills programme
  - Fines to compensate for damages, to cover the cost of repair or replacement of the lost or damaged item, and/or accumulated fine
  - Temporary suspension of other school-related privileges
  - Exclusion from school activities and functions
  - Temporary suspension from class or school, pending disciplinary hearing



- Disciplinary hearing
  - Tribunal hearing
2. Failure to comply with interventions and corrective measures will lead to further interventions and may lead to the offence being categorised at a higher grade. Expulsion may be recommended for a Category 3 and a Category 4 offence.
  3. Conduct that may lead to suspension/exclusion includes, but is not limited to the following:
    - Conduct that violates the rights or safety of others
    - Criminal behaviour of any kind
    - Defacing or destroying school property
    - Disrespectful or objectionable conduct and verbal abuse directed at teachers, other school employees or fellow learners
    - Outright defiance of lawful requests or instructions issued by persons in authority
    - Indulging in harmful graffiti, racism or “hate speech”
    - Sexual harassment or sexual assault
    - Immoral behaviour or profanity
    - Possessing, using or displaying evidence of use of any narcotics, unauthorised drugs, alcohol, pornography or any other intoxicant
    - Repeated infringement of the school rules or the Code of Conduct
    - Possession of dangerous weapons (guns, knives and other objects which may threaten the lives of learners/teachers)
  4. Should a learner be found guilty by a court of law for breaking the law of the Republic of South Africa, the school has the right, after a fair hearing through the Governing Body, to recommend expulsion to the Provincial Department of Education.
  5. A tribunal hearing will be convened with a view to recommending expulsion. In such instances, the recommendation for expulsion will be submitted to the Provincial Head of Education to approve the decision.
  6. Where approval for expulsion is not granted, learners will attend counselling or the relevant life skills programme before they may return to class. Such learners will be accommodated in the exclusion room in the interim, to continue with schoolwork until they have completed the series of counselling sessions or the stipulated life skills programme.

#### **D. Suspension of a learner by the Principal or Deputy Principal as a precautionary measure**

1. The Governing Body authorises the Principal or Deputy Principal to institute suspension, as a precautionary measure, with regard to a learner who is charged with a serious misconduct offence as contemplated in section 8 of the SA School Act.
2. Before a learner is suspended, the learner, Parents/Guardian must be given an opportunity to indicate why the suspension should not be considered.
3. The disciplinary proceeding must commence within one (1) week after the suspension. If the proceedings do not commence within one (1) week, approval for the continuation of the suspension must be obtained from the Head of Department.
4. This suspension will be applicable until a finding of not guilty is made or, in the case of a finding of guilty, until the appropriate sanction is announced.

## **E. Disciplinary and Tribunal Hearings**

1. The following official forms will be used for misconduct and disciplinary hearings:
  - Written warning ( disciplinary warning form)
  - Final written warning
  - Notice of disciplinary hearing
  - Record of disciplinary hearing
  - Review form (lodging an appeal)
2. Written notice of a disciplinary or tribunal hearing will be given at least five (5) school days before the hearing, which could provide for temporary suspension from classes, including formal scheduled tests and examinations which count towards the year mark.
3. When a notice is issued to a learner the learner must acknowledge receipt of notice by signing it. This is not an admission of guilt.
4. If a learner does not appear at a hearing, the hearing will be conducted in his/her absence.
5. The written finding of the hearing will be issued to the offender. The offender must acknowledge the contents by signing the document.
6. A learner has the right to request a review of the disciplinary action taken against him/her if sufficient grounds exist. Disregard of punishment of the Disciplinary Committee will lead to temporary suspension, pending a hearing.
7. The Disciplinary Hearing Commission will consist of the following members:
  - A Governing Body representative
  - The school Discipline Officer delegated to oversee this function
  - The School Disciplinary Committee
8. The hearing will also be attended by the teacher witness, and any other learners s/he may need for his/her defence
9. Disciplinary measures that a Disciplinary Hearing Committee may impose include:
  - Demerits
  - Suspension from school for a minimum of two days up to a maximum of five (5) days, ratified by the Governing Body, to be effective immediately. This will be put in writing and a copy kept on record
  - Recommendation with respect to counselling/attendance of a life skills programme
  - Progress monitoring process initiated for a minimum, of two (2) weeks,. followed up with a progress report
  - If a written conduct and behaviour warning is issued, a signed copy of acknowledgment will be kept on record
  - Payment to cover the cost repair or replacement of the damage, lost or stolen item if applicable
    - a. The Tribunal Hearing Commission will consist of the following members:
      - The Governing Body Chairperson
      - Two (2) Parent Representatives from the Governing Body
      - The school Principal or Discipline Officer delegated to oversee this function
      - The Grade Head/Deputy Principal

- b. The Principal/Discipline Officer will keep on record copies of all documentation relating to the offence, the conducting and findings of the hearing, and the disciplinary measures imposed.
- c. The Principal/Discipline Officer will furnish the relevant Grade Head and register teacher with all the information necessary for their records.

## **F. Procedure during hearings**

1. The Chairperson of the Committee must lead the proceedings and:
  - Introduce those present and state their functions
  - Ensure that witnesses are present only while giving evidence
2. The Chairperson must inform the learner of his/her rights:
  - The right to a formal hearing
  - The right to be present at the hearing
  - The right to be given time to prepare for the hearing
  - The right to be given advance notice of the charges
  - The right to be represented at the hearing by one (1) internal representative
  - The right to be accompanied at the hearing by Parents/Guardians if the learner is a minor
  - The right to ask questions on any evidence, or on statements of witnesses
  - The right to call witnesses to testify on his/her behalf
  - The right to an interpreter (to be requested 24 hours prior to the hearing)
  - The right to appeal within five (5) days against any penalty imposed by the Disciplinary Committee
  - If the learner does not attend, the hearing will be conducted in his/her absence
3. The chairperson is to explain the nature of the alleged breach or misconduct to those present at the hearing
4. The procedure of enquiry is that the complainant and his/her witnesses will be heard first. The learner and panel may ask questions to them. The learner and his/her witnesses may then give evidence and the complainant and Committee may ask them questions
5. When all the evidence has been heard, the Chairperson must close the enquiry, dismiss the complainant, the learner, their representatives, the parent/guardian and all the witnesses
6. The Disciplinary Committee must discuss and weigh the evidence and come to a decision.
7. The Chairperson must reconvene all interested parties
8. The Chairperson is to communicate the decision to all the interested parties
9. The Chairperson must explain the decision of the Committee and the reasons for the penalty (if any) that has been imposed.
10. The learner must be advised of his right to appeal.
11. The complainant and learner must sign the disciplinary form and a copy must be handed to the learner. (If the learner refuses, a witness must sign in the presence of the learner)
12. The signing of the document by the learner is not an acknowledgement of guilt.

## Annexure B – Category of Offences

OFFENCES CATEGORY 1	OFFENCES CATEGORY 2	OFFENCES CATEGORY 3	OFFENCES CATEGORY 4
<p>1. littering</p> <p>2. excessively noisy or unruly behaviour before School, during change-over's, during breaks, and after School</p> <p>3. eating, drinking or</p> <p>4. chewing gum during any contact time (class and assembly)</p> <p>5. misconduct in an assembly</p> <p>6. entering an out of bounds area, classroom or passage without permission</p> <p>7. loitering in the passages, at the tuck shop or vending machines, at the toilets or change rooms</p> <p>8. misconduct or poor sportsmanship during an extra-mural activity's practice, intra- or inter-School competition or league fixture</p> <p>9. failure to: submit an absentee note or exit notes by the stipulated deadlines return a library book by the due date, or pay the fine for overdue book/s</p> <p>10. failure to: attend an extramural activity's practice session without excusing himself</p> <p>11. failure to: attend duty class</p> <p>12. failure to: attend a compulsory activity as a spectator without submitting a written excuse letter prior to the event</p> <p>13. failure to: attend detention</p> <p>14. continual interference with another learner which causes minor physical or mental discomfort</p> <p>15. misconduct during detention</p> <p>16. minor infringements of uniform regulations: wearing of printed T-</p>	<p>32. vandalism</p> <p>33. interfering with another person's possessions/ property without the owner's consent</p> <p>34. damaging another person's possessions/ property as a result of interfering or using said possession or property without the owner's consent</p> <p>35. racism: remarks/ insults</p> <p>36. forgery: altering of official documents such as medical certificates and qualifications and fraudulent use hereof</p> <p>37. intimidation by verbal or physical threat to harm the person or his property (bullying)</p> <p>38. swearing, lying or using obscene gestures</p> <p>39. verbal or non-verbal abuse</p> <p>40. disrespect or insolence</p> <p>41. insubordination –</p> <p>42. ignoring or failing to carry out a specific instruction (to include failure to do work/ punishment set in the exclusion room, or failure to report to the exclusion room, or failure to report to the subject Educator with this work/punishment as stipulated)</p> <p>43. fighting, common assault or attempted assault</p> <p>44. public disturbance and public indecency</p> <p>45. gambling</p> <p>46. failure to attend detention without prior submission of written excuse or note</p> <p>47. unacceptable hair styles, including bleaching or colouring</p> <p>48. display of visible tattoos</p> <p>49. using a cell phone as a means of communication during formal testing</p> <p>50. Cheating, attempting to cheat, or having forbidden material or information in a test venue during</p>	<p>58. Possession of weapons that can cause physical injury (knives, etc.)</p> <p>59. entering the School premises while under the influence of alcohol/drugs</p> <p>60. possession, copying, distribution, use or displaying of pornographic material</p> <p>61. assault with the intent to do grievous bodily harm</p> <p>62. truancy from School or leaving School grounds without the necessary permission</p> <p>63. taking part in any form of illegal strike action/ meeting/ campaign on School premises</p> <p>64. any learner who, in or outside of the buildings, or on or off the premises of the School, whilst under the control of the School authorities, intentionally conducts himself in a manner which is or could be seriously detrimental to the maintenance of order or discipline at the School</p> <p>65. violating the rights of other learners to receive education by disrupting classes,</p> <p>66. preventing other learners from attending classes,</p> <p>67. preventing Educators from providing teaching, or in any other manner violating the rights of the Educator to carry out his/her tasks, to the detriment of the School, the staff, the Educator, or fellow learners</p> <p>68. reckless or negligent driving whether in School uniform or not,</p> <p>69. and whether on the School property or not</p>	<p>70. Use of weapons that cause physical injury (knives, etc.)</p> <p>71. possession and/or use of a firearm, firearm magazine, ammunition,</p> <p>72. dangerous or lethal weapon possession,</p> <p>73. using and/or dealing in drugs, or alcohol, or any other intoxicating substance</p> <p>74. poisoning, or attempting to poison another person</p> <p>75. theft, robbery, breaking and entering</p> <p>76. malicious damage/ injury to property of the School, staff members, fellow learners or any other person or body</p> <p>77. rape, attempted rape, or indecent assault</p> <p>78. physical assault that results in bodily harm</p> <p>79. sedition or inciting any form of illegal strike action/meeting/ campaign on School premises</p> <p>80. Any offence punishable under common law</p> <p>81. use of weapons that cause physical injury</p>

<p>shirts; an incorrect jersey or tracksuit top as an outer garment;</p> <p>17. incorrect colour socks or belt;</p> <p>18. wearing of jewellery</p> <p>19. failure to wear the correct full School uniform when in a public place, including the wearing of unauthorised items</p> <p>20. failure to wear the correct sports kit for a match or practice</p> <p>21. hitchhiking while in School uniform, formal or sport dress</p> <p>22. disruptive behaviour in class</p> <p>23. spitting in public</p> <p>24. failure to: do class work set and submit homework bring the required textbooks, notes, stationery, or equipment to a lesson</p> <p>25. hand work in on time</p> <p>26. copying another learner's class work or homework</p> <p>27. defacing School property</p> <p>28. Reporting late for class, relief.</p> <p>29. use of offensive material to cover books or files</p> <p>30. possession and/or use of a cell phone, computer game, iPod and similar electronic devices, during all contact time</p> <p>31. Arriving late for School without an excuse note.</p>	<p>controlled testing (class tests, term tests, internal exams). This includes any form of communication, verbal or non-verbal, with another learner</p> <p>51. copying of computer exercises, projects or any other work intended for the year mark</p> <p>52. truancy from any contact time</p> <p>53. possession or use of fire crackers</p> <p>54. failure to attend an extra-mural activity fixture or function as a participant or official</p> <p>55. any action which brings the School's name into disrepute</p> <p>56. possession of offensive material, excluding pornographic material</p> <p>57. tampering with safety and other equipment on School premises</p>		
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